

TIME AND PLACE

The 1997 meeting of the MSX IRR will be held in conjunction with the IRIS Specialty Group on TBD Space Surveillance. The MSX IRR will be held on Monday and Tuesday, 2-3 June 1997. The IRIS meeting will be held on Wednesday and Thursday, 4-5 June 1997. Both meetings will be held in the Kossiakoff Conference and Education Center of the Applied Physics Laboratory (APL), The Johns Hopkins University, Laurel, MD. APL is located about halfway between Washington and Baltimore, 10 miles north of the Capital Beltway (I-495) just off U.S. Rte. 29 (Colesville Rd.-Columbia Pike).

An APL map is enclosed indicating the laboratory's location with respect to all three Washington area airports. A meeting hotel has been selected in the Columbia, Maryland area, only 20-25 minutes from the Baltimore-Washington International (BWI) Airport. Attendees with no other business demands in the DC area may, therefore, prefer to use the BWI airport, schedules permitting.

PROGRAM

The Preliminary Programs are enclosed. The MSX program is composed of MSX status briefings and summaries of results in major areas of investigations, with poster sessions on specific results observed by MSX science teams and other users of MSX data. The IRIS program is composed of papers were selected by a committee (see program) under the chairmanship of Owen Lewis of Photon Research Associates, Inc., Arlington, VA. The first symposium begins at 1:00 p.m. on Monday, 2 June and ends Tuesday 5:00 p.m. on 3 June. The IRIS Meeting begins at 8:30 a.m. on Wednesday, 4 June and ends Thursday, 5 June at 2:00 p.m. Registration is by mail to Photon Research Associates, Inc. (see Registration Form enclosed) or via web at <http://msx.nrl.navy.mil>. Registration at the Kossiakoff Center begins at 11:00 a.m. on Monday morning, 2 June 1997.

CLEARANCES

The MSX portion of the meeting will be at the SECRET and UNCLASSIFIED levels. On June 2, there will be both levels. On June 3, the morning session will be SECRET and the afternoon session will be UNCLASSIFIED. The security level of the IRIS meeting is SECRET/NOFORN. No foreign nationals will be in attendance. A Security Clearance Certification Form is enclosed which may be duplicated if extra copies are needed. Note that the form requires a need-to-know for **ALL** personnel (Government and Contractor).

Please complete your security certification form and submit it by the due date listed. You will receive, in the mail, a postcard verifying arrival and approval of your clearance. This will eliminate the phone calls and let you be assured of problem-free registration. If your security form is not received by the due date noted on the form, you may not receive your postcard before the meeting. If you need to talk to the Security Office directly, call (703) 243-6613.

NOTETAKING

There will be NO CLASSIFIED notetaking at the MSX IRR sessions. Notes may be taken as long as they remain at the UNCLASSIFIED level. Classified notetaking has been approved for the IRIS meetings. Classified Notebooks will be available for notetaking at this meeting. These notebooks will not be allowed out of the auditorium and will be mailed to attendees after the meeting.

Please Leave briefcase, notebooks, pads of paper, cameras and recording equipment at your hotel. THEY WILL NOT BE PERMITTED IN THE AUDITORIUM AND WE WILL NOT BE RESPONSIBLE FOR THEM.

REGISTRATION FEES

The registration fees are listed below. (All prices listed include food service fees.)

MSX IRR	\$60
IRIS TBD Space Surveillance	\$200
Both	\$260

Registration fees will be collected by mail ahead of time until May 16 (use form located elsewhere in this package). If you plan to have a registration fee check made out in advance for handcarrying, be sure to have it made payable to: Photon Research Associates, Inc. (PRA). **PRA will not accept credit cards for payment of registration fees.**

HOTEL ACCOMMODATIONS

A block of rooms have been reserved for "MSX/IRIS" at a hotel in Columbia, MD. It is:

	Rate:*	No. of Rooms:	Cutoff Date:
The Columbia Inn			
Wincopin Circle	\$84/Single	100	12 MAY
Columbia, MD 21044	\$94/Double		
(410) 730-3900			
1-800-638-2817			
*plus tax			

Cutoff dates for reservations are listed above. After that date, rooms will be sold on an availability basis and the hotel will not guarantee the meeting rate. All reservations should be called in and you should mention "MSX/IRIS" to obtain the group rates. Attendees are responsible for their own reservations. To avoid charges, cancellations must be made by noon on the day of arrival. Since hotels are sometimes hard to find, especially at night, be sure to bring the enclosed map with you.

TRANSPORTATION

It is expected that all people will want to rent cars since **no** busing is being offered from the IRIS hotels to APL. Car pooling is encouraged. Please note the location of visitor parking on the APL map enclosed.

FOOD ARRANGEMENTS

The registration fee paid will cover the cost of coffee service, continental breakfast, lunch at the facility, afternoon breaks and the social at the hotel.

MESSAGE CENTER

Messages will be taken for attendees on (301) 953-5068 and posted. APL is not on DSN. There are public pay phones for outgoing calls. There are also phones for local Washington and Baltimore area calls.

FURTHER INFORMATION

Further questions relating to the MSX IRR meeting arrangements should be addressed to Mary McLean, Photon Research Associates, Inc. at (703) 243-6613. Further questions relating to the IRIS TBD symposium arrangements should be addressed to the Infrared Information Analysis (IRIA) Center, ERIM, P O. Box 134001,

Ann Arbor, MI 48113-4001, Phone (313) 994-1200, Ext. 2881/2821; FAX (313) 994-5550. The IRIA Center, a Defense Technical Information Center (DTIC)-sponsored DoD Information Analysis Center, under contract to the Defense Supply Agency, assists in the arrangements of all IRIS meetings.